



**COLFAX BUSINESS IMPROVEMENT DISTRICT  
AND UPPER COLFAX COMMUNITY FOUNDATION**

**February 9, 2016 Special Board Meeting Minutes**  
10:00 a.m.

UMB Bank, 1635 E. Colfax Avenue  
Denver, CO 80218

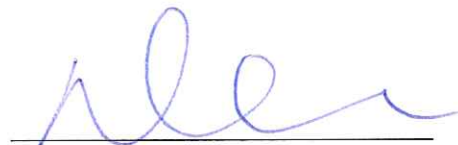
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|  | <p><b>Directors Present:</b> Jimmy Balafas, Sean O’Connell, Vicky Hales, Ron Vaughn and Gardiner Hammond</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
|  | <p><b>Others Present:</b> Denise Denslow; CliftonLarsonAllen LLP<br/>Frank Locantore; CBID Community Director<br/>Sara Randall; CBID Public Information Coordinator<br/>Jack Curtin; Front Range Services<br/>Travis Gee; Brik House<br/>Hilleary Waters; Life on Capitol Hill<br/>Michael Kerrigan; City of Denver</p>                                                                                                                                                                                                                                                                                                                                                                                                 |
|  | <p><b>Call to Order; Declaration of Quorum; Certification of Agenda</b><br/>Director Balafas called the meeting to order at 10:02 a.m. and the absence of Directors Sharp and Grother were excused.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|  | <p><b>Consent Agenda</b><br/>Intended Outcome:</p> <ul style="list-style-type: none"> <li>A. Minutes from December 8, 2015 Regular Board Meeting and January 14, 2016 Special Meeting Session (enclosed) – <u>VOTE</u></li> <li>B. December 2015 and January 2016 Maintenance Reports, Front Range Services (enclosed) – <u>VOTE</u></li> <li>C. Review and Consider Approval of Engagement Letter with Front Range Services for 2016 Maintenance - \$9,421.00 per month (remuneration increase of \$274) (enclosed) – <u>VOTE</u></li> </ul> <p>Upon a motion duly made by Director Balafas, seconded by Director O’Connell, and upon a vote, unanimously carried, the Board approved items of the Consent Agenda.</p> |

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|  | <p><b>Financial Items:</b><br/> Intended Outcomes: <u>VOTE</u> to Approve the Financials</p> <ul style="list-style-type: none"> <li>A. CBID November 2015 Financial Statements and Cash Position Report (enclosed)</li> <li>B. Ratify January 2016 Claims totaling \$31,246.30 and EFT payments to CenturyLink and Xcel Energy (enclosed)</li> <li>C. UCCF – Ratify January 2016 Claims totaling \$12,690.81 to CLA (enclosed)<br/> CBID Current Claims totaling \$23,035.60 and EFT payments to CenturyLink and Xcel (enclosed)</li> </ul> <p>Ms. Denslow reviewed with the Board. There was discussion regarding the banners and the potential for having events such as the marathon pay for the cost of take down and set up. After discussion, upon a motion duly made by Director O’Connell, seconded by Director Hales, and upon a vote, unanimously carried, the Board approved the November 2015 Financial Statements and Cash Position Report, and ratified the CBID January 2016 claims and UCCF January 2016 claims.</p>                                                                                                                                                                                                                                                                                                 |
|  | <p><b>TOPIC 1: Denver DA Candidate Michael Kerrigan</b><br/> Intended Outcome: Introduction + Q &amp; A with candidate</p> <p>Mr. Kerrigan presented to the Board his background in civil litigation. Discussion followed regarding several topics, including homelessness and public safety. The Board followed with questions.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|  | <p><b>Staff Report</b><br/> Intended Outcomes: Progress update &amp; board feedback with specific emphasis on the Master Streetscape Design Plan: Timeline, Selection, Stakeholders, etc.</p> <ul style="list-style-type: none"> <li>• Would any board members like to be on the selection committee and the stakeholder group?</li> </ul> <p>Mr. Locantore asked the Board to identify for him the areas in which they want to be involved. He will follow up with an email to the Board.</p> <p>Discussion followed regarding Root 40. Mr. Locantore asked if we could “keep it alive” given that the domain and name is already owned. Ms. Randall is to look into finding other musicians to spearhead.</p> <p>Mr. Locantore also asked that the next meeting the Board discuss potential donation opportunities for 2016.</p> <p>Director O’Connell discussed the BRT meeting. He stated they will be working with a local organization, and look to build out the bulb outs and implement newer, more efficient buses. They are looking to increase the frequency of the 15L. He stated the plan calls for a bus only lane on Colfax. The Board discussed this with concern about the feasibility of this approach. Mr. Locantore said he would like to reach out to bring folks to the next meeting regarding this issue.</p> |

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|  | <p><b>TOPIC 2: Officer Elections</b><br/> Intended Outcome: Oath of Office – New Directors and Electing President, Vice President, Secretary, and Treasurer</p> <p>Director Balafas noted that this would be his last year on the Board, and thus, the last year as President. The slate remains the same with Director Hammond and Grother as Assistant Secretaries.</p> <p>Upon a motion duly made by Director Balafas, seconded by Director O’Connell, and upon a vote, unanimously carried, the Board approved adopting this slate as follows:</p> <p>Jimmy Balafas: Chair/President<br/> Sean O’Connell: Vice Chair<br/> Vicky Hales: Treasurer<br/> Ron Vaughn: Secretary<br/> Julia Grother: Assistant Secretary<br/> Gardiner Hammond: Assistant Secretary<br/> Crystal Sharp: Assistant Secretary</p> |
|  | <p><b>TOPIC 3: Communications/Branding update</b><br/> Intended Outcome: Follow up and next steps</p> <p>Ms. Randall presented to the Board the results of the strategy session from the last meeting. The goal of the session was to determine a consistent identity and uniform message. After further discussion, the consensus was that Colfax Ave still remains an appropriate and branding for CBID. Directors Hammond and Grother are to bring back some ideas for branding to the Board, including potential names and logos. Ms. Randall also stated that the tag line “unique by nature, independent by choice” seems to continue to stick.</p>                                                                                                                                                      |
|  | <p><b>TOPIC 4: St. John’s &amp; St. Francis apartment construction</b><br/> Intended Outcome: What are the elements of a <i>Good Neighbor Agreement</i> (GNA) we support?</p> <p>Mr. Locantore presented the background to the Board. There was discussion regarding the Good Neighbor Agreement and the general composition of the residents. The Board tasked Mr. Locantore with obtaining an example of what this would look like.</p>                                                                                                                                                                                                                                                                                                                                                                      |
|  | <p><b>TOPIC 5: Vision Zero Supporter Statement</b><br/> Intended Outcome: Discuss supporting Vision Zero statement (See attachment)</p> <ul style="list-style-type: none"> <li>• Supporting the Vision Zero statement means that we agree with the statement in <b>bold</b> on the top of page two of the attachment.</li> </ul> <p>The vision statement is related to reducing pedestrian fatalities. The Board’s consensus was to support the Vision Zero Statement.</p>                                                                                                                                                                                                                                                                                                                                     |
|  | <p><b>Other Items, Announcements</b></p> <ol style="list-style-type: none"> <li>A. Suggested items for next month’s board meeting?</li> <li>B. Vision Zero “Love-In” on Friday Feb 12th starting at the Fillmore for peds</li> </ol>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

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|  | <p>C. Tavern Uptown development maintaining the "historic" building --<br/>Neighborhood Meeting on Wed Feb 17th at Denver Community Church.</p> <p>D. RTD bus shelter design charrette for the 15L/BRT on Tues Feb 16 at Aurora<br/>MLK Library 8:30-12 noon. RSVP required.</p> <p>Director O'Connell spoke about the shelters, stating that RTD is looking at the different options, including simple roof, walls, different types of seating. Discussion followed. The Board expressed concern about creating environments to encourage drug activity.</p> |
|  | <p><b>Adjourn</b><br/>There being no other business before the Board, upon a motion duly made by Director Balafas, seconded by Director O'Connell, and upon a vote, unanimously carried, the Board adjourned the meeting at 11:37 p.m.</p>                                                                                                                                                                                                                                                                                                                    |

Respectfully Submitted,



Secretary of the Meeting