



**COLFAX BUSINESS IMPROVEMENT DISTRICT
AND UPPER COLFAX COMMUNITY FOUNDATION**

March 14, 2017 Regular Board Meeting Minutes

9:00 a.m.

UMB Bank, 1635 E. Colfax Avenue

Denver, CO 80218

	<p>Directors Present: Sean O’Connell, Jimmy Balafas, Vicky Hales, Ron Vaughn and Andy Baldyga</p>
	<p>Others Present: Denise Denslow & Patrick Shannon; CliftonLarsonAllen LLP Frank Locantore; CBID Community Director Jack Curtin.; Front Range Services Dawn Schilling; Schilling & Co. Jamie Licko & Alys Sharp; Centro</p>
	<p>Call to Order; Declaration of Quorum; Certification of Agenda Director O’Connell called the meeting to order at 9:07 a.m. Director O’Connell requested that Centro’s presentation be moved ahead of the Financial Items on the agenda. Upon a motion duly made by Director Vaughn, seconded by Director Hales and upon a vote, unanimously carried, the Board approved the Agenda as amended.</p>
	<p>Consent Agenda</p> <ul style="list-style-type: none"> A. Minutes from February 14, 2017 Regular Board Meeting B. February 2017 Maintenance Report, Front Range Services <p>Upon a motion duly made by Vaughn, seconded by Director Hales, and upon a vote, unanimously carried, the Board approved the Consent Agenda as submitted.</p> <p>Director O’Connell suggested that the District consider applying for grants from Urban Arts Fund and other arts organizations for art and streetscape projects. Mr. Locantore will look into this matter.</p>
	<p>TOPIC 1: Financial review of streetscape plan Intended Outcomes:</p> <ul style="list-style-type: none"> A. Review of mill levy and bonding capacity scenarios B. Overview of engagement, messaging and timeline plan

	<p>Ms. Licko reported that she met with Councilmen Brooks and New to discuss funding the Master Streetscape Plan. She reported that the councilmen seemed confident that funds from the General Obligation Bond and the 2018 Capital Improvements Fund will be reserved for the Master Streetscape Plan. Mr. Locantore and Ms. Licko will prepare a package for Councilman New to present to the finance committees that are reviewing projects to allocate funds to.</p> <p>Ms. Licko reviewed the timeline for securing funding for the Master Streetscape Plan. Ms. Licko discussed timing as it relates to Tabor election deadlines as well as how the District should plan its community engagement strategy.</p> <p>Ms. Licko discussed possible strategies for engaging voters and how the District should convey its message. Discussion ensued amongst the Board related to the various engagement and messaging strategies.</p>
	<p>Financial Items: Intended Outcome: <u>VOTE</u> to Approve the Financials</p> <p>A. CBID January 31, 2017 Financial Statements and Cash Position Report</p> <p>Ms. Schilling presented the January 31, 2017 Financial Statements and Cash Position Report. Upon a motion duly made by Director O’Connell, seconded by Director Vaughn, and upon vote, unanimously carried, the Board accepted the January 31, 2017 Financial Statements and Cash Position Report.</p> <p>B. CBID Claims Totaling \$27,911.83 and EFT Payments to Century Link and Xcel</p> <p>Ms. Schilling reviewed the claims with the Board. Upon a motion duly made by Director Vaughn, seconded by Director O’Connell, and upon a vote, unanimously carried, the Board approved the current claims totaling \$27,911.83.</p>
	<p>Staff Report</p> <p>Mr. Locantore reported that there has been a great deal of graffiti in the District, especially on utility boxes.</p> <p>Mr. Locantore requested permission to reengage a private security company and off duty police. He noted that business owners have voiced interest in conducting their own patrols as well. Discussion ensued regarding the best security methods.</p> <p>Upon a motion duly made by Director Vaughn, seconded by Director O’Connell, and upon a vote, unanimously carried, the Board authorized Mr. Locantore to engage Mile High Security for security services for the months of April through October.</p> <p>Mr. Locantore reported that committees have formed at the city level to review potential projects to be funded by the General Obligation Bond. Mr. Locantore and Ms. Licko will work together to develop a Master Streetscape Plan presentation package for the</p>

	<p>committees.</p> <p>Mr. Locantore reported that he is working with Director Hales to review applications for a new assistant.</p> <p>Mr. Locantore reported that the Smileys redevelopment is progressing.</p>
	<p>Adjourn</p> <p>There being no other business before the Board, upon a motion duly made by Director O'Connell, seconded by Director Vaughn, and upon vote, unanimously carried, the Board adjourned the meeting at 11:10 a.m.</p>

Respectfully Submitted,



Secretary of the Meeting