



**COLFAX BUSINESS IMPROVEMENT DISTRICT
AND UPPER COLFAX COMMUNITY FOUNDATION**

October 11, 2016 Regular Board Meeting Minutes

10:00 a.m.

UMB Bank, 1635 E. Colfax Avenue

Denver, CO 80218

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| | <p>Directors Present: Jimmy Balafas, Sean O’Connell, Vicky Hales (via telephone), and Julia Grother, Gardiner Hammond, Ron Vaughn</p> |
| | <p>Others Present: Mathew Mendisco & Patrick Shannon; CliftonLarsonAllen LLP Frank Locantore; CBID Community Director Sara Randall; Public Information Coordinator Len Austin & Dominic V.; Front Range Services Chris Cornoado; 6980 E. 54th Place Emmett Reistroffer; 832 Mariposa Street Alen Ribic; Resident Rachel O’Bryan; Resident Helen Morgan; District Attorney Candidate Dominic V.; City and County of Denver Public Works</p> |
| | <p>Call to Order; Declaration of Quorum; Certification of Agenda Director Balafas called the meeting to order at 10:00 a.m. Upon a motion duly made by Director Vaughn, seconded by Director O’Connell, and upon a vote, unanimously carried, the Board approved the Agenda as submitted, and excused the absence of Director Sharp.</p> |
| | <p>Consent Agenda</p> <ul style="list-style-type: none"> A. Minutes from September 13, 2016 Regular Board Meeting B. September 2016 Maintenance Report, Front Range Services <p>Upon a motion duly made by Director O’Connell, seconded by Director Vaughn, and upon a vote, unanimously carried, the Board approved the Consent Agenda as presented.</p> |
| | <p>Financial Items: Intended Outcome: <u>VOTE</u> to Approve the Financials</p> <ul style="list-style-type: none"> A. CBID Claims Totaling \$32,400.92 and EFT Payments to Century Link and Xcel <p>Mr. Mendisco reviewed the claims with the Board. Upon a motion duly made by Director Vaughn, seconded by Director Grother, and upon a vote, unanimously carried, the Board approved the current claims totaling \$32,400.92.</p> |

Staff Report

Intended Outcome: Progress Update & Board Feedback

A. Security: New police patrols, increased concerns, 7-Eleven involvement –

Mr. Locantore reviewed the security services patrols with the Board and stated that he continues to work with Station 6 and the increased private security was having a positive effect. He also noted that he was in conversations with 7-Eleven and they were reaching out to the other chain stores on Colfax with the BID to see if they would be willing to contribute extra funds for security.

B. Streetscape Progress: Park Avenue Gateways, BRT's New Stop and Bike/ped-

Mr. Locantore noted the award of the \$550K from City and County of Denver for support in design of Colfax from West Colfax BID to the end of the Mayfair BID. The Board thanked Mr. Locantore for forging the relationships that it took to get the funding and thanked the other Colfax entities for helping as well. Mr. Locantore noted that he was working with the CBID design firm and finalizing several items to be presented to the Board.

C. Branding –

Ms. Randall stated she was working on the branding portions of the design and was also working on a new website design. Mr. Locantore noted that the website budget line item was not sufficient to fund the re-design and an extra \$6,000 would need to be allocated.

D. Holiday Banners & Lights

Ms. Randall noted that she was working on getting the banners done and the photo shoot was next week. Mr. Austin noted that all the lighting from last year was not salvageable and that the new lights would need to be purchased and is working on a cost estimate now.

E. DPD6 Halloween Party for Kids, Donation?

Upon a motion duly made by Director O'Connell, seconded by Director Vaughn, and upon a vote, unanimously carried, the Board approved a \$500 donation for the DPD6 Halloween Party.

F. Capital Improvement Project Funding and the 2017 Bond Vote

As noted above, Mr. Locantore explained the design funds that will flow into the District and then noted that this would help CBID possibly get some allocated funding for the 2017 bond vote.

G. Holiday Party as Annual Neighborhood Meeting?

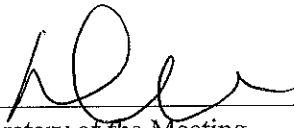
After discussion the Board decided to have the annual meeting as the holiday party and set the date for November 17th at Sassafra which is to be confirmed by Mr. Locantore and Director Grother.

H. Use of Surplus Pilot Project Budget Money

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| | <p>The Board discussed at length the use of the possible excess funds to increase Ms. Randall from part time to full time at 40 hours per week. After discussion and review of the July Financial Statements by Mr. Mendisco, the Board decided to hold off on increasing Ms. Randall to 40 hours per week until Mr. Locantore can work with Ms. Schilling on confirmation of the most current financial statements.</p> <p>I. CHUN Membership Renewal, \$40</p> <p>Upon a motion duly made by Director Vaughn, seconded by Director Balafas, and upon a vote, unanimously carried, the Board approved the CHUN membership renewal for \$40.</p> <p>J. District Attorney Candidate Forum, October 12, 2016 at 7:00 – 9:00 p.m.</p> <p>The candidate for District Attorney, Helen Morgan, spoke with the Board about her stance on a variety of issues. The Board thanked her and noted that they could not support her as a Board, but each individual person could if they chose to.</p> |
| | <p>TOPIC 1: Public Restroom Update Dominic and Allen, Public Works – Intended Outcome: How do we partner with Public Works on new testing?</p> <p>Mr. Dominic discussed the public restroom program and went through his presentation noting that they were now trying to analyze the data that they had to help determine what type of outdoor restrooms should be used, and where the locations should be. Director O’Connell noted that the cost per use of the outdoor restroom located by the Filmore was \$14 per use which was not economically feasible. Director O’Connell noted that there were a lot of positive things coming from the public restroom, but also noted that the Filmore has seen really big issues with human waste increases outside and that the program did have a long way to go before he could support it. Mr. Dominic thanked the Board and noted he would be in touch with Mr. Locantore on the next steps as well as property owners.</p> |
| | <p>TOPIC 2: Ballot Question 300: The Neighborhood-Supported Cannabis Consumption Pilot Program Intended Outcome:</p> <p>The proponents of Ballot Question 300 noted that outdoor recreational pot use was happening so they were simply trying to provide an indoor space that people could get off the streets and provide a safe environment for doing so. They also noted that neighborhood associations were the ones that had approval authority of the placement and licensing of this measure if approved (in addition to the City which would have final approval).</p> <p>The opponents noted that the Association for HVAC had stated that buildings were not currently set up to provide a safe air environment for this type of use. She noted that the facts were showing that this could effect the distribution and consumption of edibles which don’t react to the system the same so it could have dramatic effects on people leaving areas.</p> <p>The Board thanked both parties for their attendance.</p> |
| | <p>TOPIC 3: District Attorney Candidate Helen Morgan</p> |

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| | Intended Outcome: Candidate Introduction Previously discussed. |
| | Other Items, Announcements None. |
| | Adjourn There being no other business before the Board, upon a motion duly made by Director Vaughn, seconded by Director O'Connell, and upon a vote, unanimously carried, the Board adjourned the meeting at 12:15 p.m. |

Respectfully Submitted,


Secretary of the Meeting