



**COLFAX BUSINESS IMPROVEMENT DISTRICT
AND UPPER COLFAX COMMUNITY FOUNDATION**

**December 13, 2016 Regular Board Meeting Minutes
10:00 a.m.**

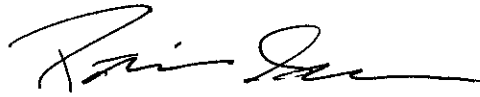
UMB Bank, 1635 E. Colfax Avenue
Denver, CO 80218

	<p>Directors Present: Jimmy Balafas, Sean O’Connell, Vicky Hales, Julia Grother, Gardiner Hammond and Ron Vaughn</p>
	<p>Others Present: Patrick Shannon; CliftonLarsonAllen LLP Frank Locantore; CBID Community Director Sara Randall; Public Information Coordinator Jack Curtain.; Front Range Services David Walstrom; The Walstrom Group, LLC Andy Baldyga; Resident</p>
	<p>Call to Order; Declaration of Quorum; Certification of Agenda Director Balafas called the meeting to order at 10:03 a.m. Upon a motion duly made by Director Vaughn, seconded by Director Hales, and upon a vote, unanimously carried, the Board approved the Agenda as amended to reflect an update to the current claims, and excused the absence of Directors Sharp.</p>
	<p>Consent Agenda</p> <ul style="list-style-type: none"> A. Minutes from November 8, 2016 Regular Board Meeting B. November 2016 Maintenance Report, Front Range Services <p>Upon a motion duly made by Director O’Connell, seconded by Director Grother, and upon a vote, unanimously carried, the Board approved the Consent Agenda as amended to correct a typo in the November 8, 2016 Regular Board Meeting minutes.</p>
	<p>Financial Items: Intended Outcome: <u>VOTE</u> to Approve the Financials</p> <ul style="list-style-type: none"> A. CBID October 2016 Financial Statements and Cash Position Report <p>Director Balafas presented the October 2016 Financial Statements and Cash Position Report. Upon a motion duly made by Director O’Connell, seconded by Director Vaughn, and upon vote, unanimously carried, the Board approved the October 2016 Financial Statements and Cash Position Report.</p> <ul style="list-style-type: none"> B. CBID Claims Totaling \$66,686.02 and EFT Payments to Century Link and Xcel

	<p>Director Balafas reviewed the claims with the Board. Upon a motion duly made by Director Balafas, seconded by Director Grother, and upon a vote, unanimously carried, the Board approved the current claims totaling \$66,686.02.</p>
	<p>Staff Report Intended Outcome: Progress Update & Board Feedback</p> <p>Mr. Locantore reported that there has been an increase in crime in front of the CBID office at Colfax and Pennsylvania. Mr. Curtain also reported an increase in crime in the area of Colfax and High. The Board discussed methods to mitigate the amount of crime on Colfax, including the importance of engaged property and business owners in keeping crime away from their buildings.</p> <p>Mr. Locantore reported that the Board will discuss the redevelopment of the Smiley’s building at the next meeting. Mr. Locantore explained the history of the redevelopment project and discussed what action can be taken by the Board.</p> <p>Mr. Locantore informed the Board that Mr. Baldyga will be appointed by Mayor Hancock to as a Director on the Board to replace Director Sharp..</p>
	<p>TOPIC 1: “Raise The Roof” Intended Outcome: Update on Carla Madison Rec Center fundraising. Potential vote to “buy a brick” as part of the fundraiser.</p> <p>Mr. Walstrom presented on the construction of the Carla Madison Recreation Center. Mr. Walstrom’s presentation included a history of the project and an overview of the facility and its amenities. He noted that the project is currently facing a shortfall in funds. Mr. Walstrom explained that individuals and businesses that donate to the Rec Center will have their name or business name placed on a “community support wall.” Mr. Walstrom suggested that, subject to a donation, CBID could anchor the community support wall.</p> <p>Following discussion, upon a motion duly made by Director Balafas, seconded by Director Vaughn, and upon vote, unanimously carried, the Board approved a donation of up to \$1,000 to the Carla Madison Recreation Center, subject to final design of the Community Support Wall.</p>
	<p>TOPIC 2: Streetscape Update Intended Outcome: Detailed review of the plan, identify & suggest edits, and finalize the plan.</p> <p>Mr. Locantore reviewed the Streetscape plan. The Land Use plan was discussed first. Discussion ensued regarding the redevelopment of old and/or historic buildings and the amount of influence CBID has in their redevelopment or preservation. Director Balafas suggested that the Board speak with owners of properties that may be considered buildings of historic significance.</p> <p>Mr. Locantore reviewed the Accessibility Plan, highlighting the areas of Colfax that see the</p>

	<p>most accidents. Discussion ensued regarding the possibility of devolving Colfax from a state highway to a city street.</p> <p>Mr. Locantore reviewed the Placemaking Plan. Mr. Locantore reported that he has submitted two applications for grants for demonstration projects. Mr. Locantore discussed the plan to redesign the alleyways off of Colfax. Director O'Connell noted that the Board needs to be cognizant of how businesses use the alleyways, and proceed on a case-by-case basis. Mr. Locantore reported that all banners would be up on street poles by February.</p> <p>Mr. O'Connell noted that he would like to remove the mention of public restrooms from the Streetscape Plan. After discussion, the Board agreed that public restrooms should not be included in the Streetscape Plan.</p>
	<p>Other Items, Announcements</p> <p>Director O'Connell noted that 9News is in need of a location for its annual health fair. The health fair takes place in June.</p>
	<p>Adjourn</p> <p>There being no other business before the Board, upon a motion duly made by Director Balafas, seconded by Director Grother, and upon a vote, unanimously carried, the Board adjourned the meeting at 12:25 p.m.</p>

Respectfully Submitted,



Secretary of the Meeting