

# COLFAX AVE

## COLFAX BUSINESS IMPROVEMENT DISTRICT AND UPPER COLFAX COMMUNITY FOUNDATION

August 8, 2017 Regular Board Meeting Minutes

9:00 a.m.

UMB Bank, 1635 E. Colfax Avenue

Denver, CO 80218

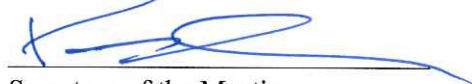
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|  | <p><b>Directors Present:</b> Sean O’Connell, Jimmy Balafas, Vicky Hales, Ron Vaughn and Andy Baldyga</p>  |
|  | <p><b>Others Present:</b><br/>Denise Denslow; CliftonLarsonAllen LLP<br/>Rick Kron; Spencer Fane LLP<br/>Frank Locantore; CBID Director<br/>Michelle Valeri; CBID Public Information Coordinator<br/>Jamie Licko; Centro<br/>Ms. Raville; Harm Reduction Action Center</p>  |
|  | <p><b>Call to Order; Declaration of Quorum; Certification of Agenda</b><br/>The meeting was called to order at 9:07 a.m. by Director O’Connell and the absences of Director Grother was excused. Upon a motion duly made by Director Balafas, seconded by Director Hales, and upon a vote, unanimously carried, the Board approved the Agenda as presented.</p>           |
|  | <p><b>Consent Agenda</b></p> <ul style="list-style-type: none"><li>A. Minutes from July 11, 2017 Regular Board Meeting</li><li>B. July 2017 Maintenance Report, Front Range Services</li></ul> <p>Upon a motion duly made by Director Vaughn, seconded by Director Baldyga, and upon a vote, unanimously carried, the Board approved the Consent Agenda as presented.</p> |

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|  | <p><b>Financial Item:</b><br/>Intended Outcome: <u>VOTE</u> to Approve the Financials</p> <p>A. CBID June 30, 2017 Financial Statements and Cash Position Report</p> <p>Ms. Denslow presented the June 30, 2017 Financial Statements and Cash Position Report. Upon a motion duly made by Director O’Connell, seconded by Director Vaughn, and upon a vote, unanimously carried, the Board accepted the June 30, 2017 Financial Statements and Cash Position Report.</p> <p>B. CBID Claims Totaling \$33,200.09 and EFT Payments to Century Link and Xcel</p> <p>Mr. Locantore reviewed the July claims with the Board, noting items that were not standard monthly expensed, most due to the block party. Discussion ensued regarding the claims. Upon a motion duly made by Director Hales, seconded by Director Vaughn, and upon a vote, unanimously carried, the Board ratified the July claims and EFT payments.</p> <p>C. Missing Receipt Approval Form for July</p> <p>Ms. Denslow presented the Missing Receipt Approval Form for July to the Board and explained that going forward, approval of Missing Receipt Approval Forms will be regularly included.</p> |
|  | <p><b>Staff Report</b></p> <p>Mr. Locantore reported on the following topics:</p> <ul style="list-style-type: none"> <li>• Mr. Locantore noted that services with Mile High Protection were discontinued due to communication challenges. Daily reports will be verified prior to final invoice payment. Discussion followed regarding safety services.</li> </ul> <p>Ms. Valeri reported on the following topics:</p> <ul style="list-style-type: none"> <li>• Ms. Valeria reported on Art-i-fax which will be held on August 12<sup>th</sup>. There are 15 sponsors, four bands, and live chalk performances.</li> </ul>   |
|  | <p><b>TOPIC 1: Harm Reduction Action Center</b><br/>Intended Outcome:</p> <p>A. Harm’s role and a new harmful street drug heading west<br/>B. Ideas to stop public bathroom overdoses</p> <p>Ms. Raville, from Harm Reduction Action Center, presented on their role in the Colfax community, and information on drug use and death in Colorado. She noted that there is currently an overdose epidemic in the United States. Ms. Raville discussed the concept of providing a controlled environment for intravenous drug users, to get them out of public restrooms. Ms. Raville asked the Board for their support for the program. The Board thanked Ms. Raville for her time.</p>  |

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|  | <p><b>TOPIC 2: Ready, Willing, Working – what is it?</b><br/> Intended Outcome:</p> <ul style="list-style-type: none"> <li>A. Understand the basic structure of what the Washington DC Capitol Hill BID (Michelle’s old “boss”) did with their “Clean Team.”</li> <li>B. Is there an appropriate way to apply this concept to Colfax?</li> </ul> <p>Ms. Valeri presented the Ready, Willing, and Working program to the Board. This program puts homeless people to work, providing them with salaries and benefits, as well as education programs. Discussion followed regarding potentially starting a similar program here on Colfax.</p>  |
|  | <p><b>TOPIC 3: What are the specific 2018 outcomes we want?</b><br/> Intended Outcome:</p> <ul style="list-style-type: none"> <li>A. For the streetscape plan?</li> <li>B. For safety?</li> <li>C. For placemaking?</li> <li>D. For businesses and property owners?</li> <li>E. For organizational alliances?</li> <li>F. For street maintenance?</li> <li>G. For BID, itself? (Identity, communications, events, etc.)</li> <li>H. Other?</li> </ul> <p>Mr. Locantore presented the topic of 2018 outcomes. The Board members were asked to consider ideas in the categories noted above.</p> <p>Discussion regarding the topics for 2018 outcomes ensued. The following items were identified as potential priorities.</p> <p>First:</p> <ul style="list-style-type: none"> <li>1. Finalize (A) Plan(s) – Logistics and Timeline</li> <li>2. “Way-finding”</li> <li>3. Colfax Safety Coalition</li> <li>4. Continued Police Engagement</li> <li>5. Arti-i-fax and Other</li> <li>6. Monthly “Rising Tides”</li> <li>7. BID Contracts and Peers</li> </ul> <p>Second:</p> <ul style="list-style-type: none"> <li>1. Owner’s Rep</li> </ul> |
|  | <p><b>TOPIC 4: Prioritizing 2018</b><br/> Intended Outcome:</p> <ul style="list-style-type: none"> <li>A. Determine our top 3 priorities</li> <li>B. Assign a percentage of our “non-fixed” budget to our priorities</li> </ul> <p>The Board discussed the 5.5% revenue limitations.</p>  |

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|  | <p><b>TOPIC 5: Cookies for Tabor organizing</b><br/> Intended Outcome:</p> <ul style="list-style-type: none"> <li>A. Identify relationships and outreach</li> <li>B. Assign tasks</li> </ul> <p>Mr. Rick Kron, from Spencer Fane, was present to provide the Board information on the upcoming November Tabor election, which is intended to approve an increase in the mill levy for the purpose of incurring debt for the streetscape enhancement project. Mr. Kron walked the Board through the election cycle, and noted that the ballot would need to be certified in early September. He recommends combining both the mill levy and Tabor questions into one. The Board has a resolution on the agenda for consideration that will, if approved, call for the election. Ms. Susan Schledorn, paralegal for Spencer Fane, will be assigned to manage the election process for CBID.</p> <p>Mr. Kron discussed the different components of the election questions with the Board. Ms. Licko recommended that the Board use the August assessed valuations for the purposes of drafting the election questions.</p> <p>Upon a motion duly made by Director O'Connell, seconded by Director Vaughn and upon vote, unanimously carried, the Board approved the Resolution Concerning Special Election to be held on November 7, 2017 Conducted by Mail Ballot.</p> |
|  | <p><b>Other Items, Announcements</b></p> <ul style="list-style-type: none"> <li>A. Neighborhood Planning Initiative update</li> </ul> <p>This item was not discussed due to time constraints.</p> <ul style="list-style-type: none"> <li>B. Bus Rapid Transit (BRT) update</li> </ul> <p>The Board discussed the emails that were provided in their packet from business owners with concerns about the current BRT plan. The Board discussed CBID's involvement in the process; Mr. Locantore will continues to represent the interest of the BID.</p>  |
|  | <p><b>Adjourn</b></p> <p>There being no other business before the Board, upon a motion duly made by Director Balafas, seconded by Director Vaughn, and upon vote, unanimously carried, the Board adjourned the meeting at 1:23 p.m.</p>  |

Respectfully Submitted,



Secretary of the Meeting