

# COLFAX AVE

## COLFAX BUSINESS IMPROVEMENT DISTRICT AND UPPER COLFAX COMMUNITY FOUNDATION

October 10, 2017 Regular Board Meeting Minutes  
9:00 a.m.

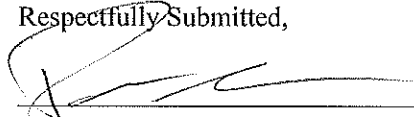
UMB Bank, 1635 E. Colfax Avenue  
Denver, CO 80218

	<p><b>Directors Present:</b> Sean O'Connell, Jimmy Balafas, Vicky Hales and Andy Baldyga</p>
	<p><b>Others Present:</b> Patrick Shannon; CliftonLarsonAllen LLP Frank Locantore; CBID Director Michelle Valeri ;CBID Public Information Coordinator Peg Burnette; 3315 S. Tulan Ct. Len Austin; Front Range Services Dawn Schilling; Schilling &amp; Company Ryan Billings &amp; Emily Snyder; C&amp;C Denver Public Works</p>
	<p><b>Call to Order; Declaration of Quorum; Certification of Agenda</b> The meeting was called to order at 9:45 a.m. by Director O'Connell and the absences of Directors Grother, Vaughn and Hammond were excused. Upon a motion duly made by Director O'Connell, seconded by Director Balafas and upon a vote, unanimously carried, the Board approved the Agenda as presented.</p>
	<p><b>Consent Agenda</b></p> <p>A. Minutes from September 12, 2017 Regular Board Meeting</p> <p>The Board and Mr. Locantore noted revisions to the minutes. Upon a motion duly made by Director Balafas, seconded by Director Hales, and upon a vote, unanimously carried, the Board approved the Septebmer 12, 2017 meeting minutes as amended.</p> <p>B. September 2017 Maintenance Report, Front Range Services</p> <p>Upon a motion duly made by Director Balafas, seconded by Director Hales, and upon a vote, unanimously carried, the Board accepted the September 2017 Maintenance Report.</p>

	<p><b>Financial Items:</b> Intended Outcomes: <u>VOTE</u> to approve the financials</p> <ul style="list-style-type: none"> <li>A. CBID August 31, 2017 Financial Statements and Cash Position Report</li> <li>B. CBID Claims Totaling \$9,770.00 and EFT Payments to CenturyLink and Xcel</li> <li>C. CBID September 2017 Debit Card Transactions Totaling \$1,346.54</li> </ul> <p>Ms. Schilling reviewed with the Board. Upon a motion duly made by Director O’Connell, seconded by Director Hales, and upon a vote, unanimously carried, the Board approved the August 31, 2017 Financial Statements and Cash Position Report, CBID Claims totaling \$9,770 and EFT payments, and the September 2017 Debit Card transactions totaling \$1,346.54.</p>
	<p><b>Staff Report</b></p> <p>Intended Outcomes: Progress update &amp; Board feedback</p> <p>Mr. Locantore noted that the Colfax Safety Coalition started last week, during which responsibilities were assigned to Block Captains along Colfax.</p> <p>Ms. Valeri noted the following:</p> <ul style="list-style-type: none"> <li>• Small Business Saturday (11/25) – considering hosting a station, getting small businesses on Colfax to participate</li> <li>• Ready, Willing, Working – meeting with organizations to partner</li> <li>• There is a section on the website to explain TABOR election</li> </ul>
	<p><b>TOPIC 1: TABOR election</b> Intended Outcome:</p> <ul style="list-style-type: none"> <li>A. Update on the status of support, elector designation, etc.</li> </ul> <p>Mr. Locantore noted that he has had conversations with businesses regarding the upcoming elections. These conversations generally take about an hour and the business owners usually support plan.</p> <ul style="list-style-type: none"> <li>B. Materials for board members to designate an elector for their businesses and for those they know</li> </ul> <p>Mr. Locantore provided a list of businesses that are receiving ballots so that Board members could note those that they know and can speak to. He distributed materials to help board members explain the election to voters and provided an overview of the materials.</p> <ul style="list-style-type: none"> <li>C. Resolution in support of voting “yes”</li> </ul> <p>Mr. Locantore provided a background on the resolution in support of voting “yes.” After review and discussion, upon a motion duly made by Director Hales, seconded by Director</p>

	<p>O'Connell, and upon a vote, unanimously carried, the Board approved the resolution.</p>
	<p><b>TOPIC 2: Bus Rapid Transit Presentation</b>  Intended Outcome:</p> <ul style="list-style-type: none"> <li>A. Understanding the center-running idea</li> <li>B. Q&amp;A</li> <li>C. Position/Statement on BRT and center-running idea?</li> </ul> <p>Mr. Billings and Ms. Snyder from City and County of Denver Public Works presented on the city's Bus Rapid Transit (BRT) project along Colfax. Highlights included:</p> <ul style="list-style-type: none"> <li>• Corridor Development Timeline</li> <li>• The BRT design plan</li> <li>• Discussed BRT project in relation to CBID Streetscape Plan</li> <li>• Opportunities presented by BRT</li> <li>• Vehicular access</li> <li>• Pedestrian Safety</li> <li>• Cleveland BRT case study</li> </ul> <p>Mr. Billings took questions from the Board. The Board decided not to take a position at this time.</p>
	<p><b>TOPIC 3: By-Laws Discussion</b>  Intended Outcome: Addressing resignations in our by-laws</p> <p>The Board reviewed proposed revisions to the by-laws. After discussion, upon a motion duly made by Director O'Connell, seconded by Director Hales, and upon a vote, unanimously carried, the Board approved to amend the by-laws to include Section 10 – Resignations.</p>
	<p><b>Other Items, Announcements</b></p> <ul style="list-style-type: none"> <li>A. DPD 6 Halloween Party</li> </ul> <p>Mr. Locantore stated that DPD will be having a Halloween party.</p> <ul style="list-style-type: none"> <li>B. Other</li> </ul> <p>None.</p>
	<p><b>Adjourn</b></p> <p>There being no other business before the Board, upon a motion duly made by Director O'Connell, seconded by Director Balafas, and upon vote, unanimously carried, the Board adjourned the meeting at 11:23 a.m.</p>

Respectfully Submitted,



A handwritten signature in black ink, consisting of several fluid, connected strokes, positioned above a horizontal line.

Secretary of the Meeting