



**COLFAX BUSINESS IMPROVEMENT DISTRICT
AND UPPER COLFAX COMMUNITY FOUNDATION**
February 14, 2023 Regular Board Meeting Minutes
9:00 a.m.

Directors Present: Andy Baldyga, Leonard Austin, Kathy Bettis, Christopher Bishop, Jenny Neuhalphen, David Bentley and Alex Barakos

Others Present:

Frank Locantore, Michelle Valeri, and Mitch Freund (via Zoom); Colfax Ave BID
Anna Jones; CliftonLarsonAllen LLP (“CLA”)

Margie Morris & Chris Hinds; Denver District 10 City Council Candidates
Dr. Lisa Calderon, Kwame Spearman & Ean Tafoya; Denver Mayoral Candidates
Denver Police Department Officers; Megan Lieberman, Kayla Knabe
Edwin Velis; Resident

1. CALL TO ORDER; DECLARATION OF QUORUM, APPROVAL OF AGENDA

Director Austin called the meeting to order at 9:04 a.m. and a quorum was confirmed.

Upon a motion duly made by Director Austin, seconded by Director Bishop and, upon vote, unanimously carried, the Board approved the agenda as amended to reflect Christopher Bishop as Treasurer, and the one to present under Financial Items.

2. PUBLIC COMMENT

Margie Morris and Chris Hinds (City Council Candidates, District 10) addressed the Board.

Dr. Lisa Calderon, Ean Tafoya and Kwame Spearman (Denver Mayoral Candidates) addressed the Board.

Discussion ensued.

3. CONSENT AGENDA

The items listed below were acted on with a single motion and vote by the Board. The Board received the information on these matters prior to the meeting. It was explained any item may be removed from the consent agenda at any time to the regular agenda, if desired, by any Board member. Items on the consent agenda were then voted on by a single motion, seconded, and voted by the Board.

- a. January 10, 2023 Regular Board Meeting Minutes
- b. January 2023 Debit Card Totaling \$1,677.03



- c. January 2023 Claims Totaling \$94,930.42 and EFT Payments to CenturyLink and Xcel

Following discussion, upon a motion duly made by Director Neuhalfen, seconded by Director Bettis and, upon vote, unanimously carried, the Board approved the Consent Agenda as presented.

4. FINANCIAL ITEMS

- a. December 31, 2022 Unaudited Financial Statements and Cash Position Report

Director Bishop provided a summary of the year-end financials and pointed out some trends he observed. Discussion by the Board regarding the differences between UCCF and CBID, the respective annual meetings and tax return filings. The Board determined to add this item to the March meeting agenda for further clarity related to the required filings and meeting logistics. Following review and discussion, upon a motion duly made by Director Neuhalfen, seconded by Director Baldyga and, upon vote, unanimously carried, the Board accepted the December 31, 2022 Unaudited Financial Statements and Cash Position Report.

5. ACTION ITEMS

- a. Records Retention

Ms. Jones addressed the Board regarding the increased cost of the records retention process. Discussion ensued. Following discussion, upon a motion duly made by Director Neuhalfen, seconded by Director Bishop and, upon vote, unanimously carried, the Board approved the additional costs associated with the records retention projects in the amount of approximately \$11,000.

- b. Consider Approval of Joint Statement on Homelessness

Mr. Locantore provided an update to the Board, and discussion ensued. Following discussion, upon a motion duly made by Director Bentley, seconded by Director Neuhalfen and, upon vote, , the Board approved the Joint Statement of Homelessness with Director Bettis dissenting. The Board suggested, if possible, to remove the COVID-19 language in the opening paragraph.

- c. Discuss Street Maintenance Contract

Mr. Freund provided an update to the Board regarding the BBB contract renegotiation. Chairman Austin also provided some background regarding the contract amendments. Following discussion, upon a motion duly made by Director Bettis, seconded by Director Baldyga and, upon vote, unanimously carried, the Board approved to give the Maintenance Committee and staff the authority to negotiate a contract covering the period from May 1, 2023 – December 31, 2023, at a Not to Exceed amount of \$218,000 with Block by Block.



The staff will provide updates and a contract for approval at the March meeting.

6. BRT UPDATE

Mr. Locantore provided an update to the Board.

7. COMMITTEE UPDATES

- a. Safety – DPD6 update, Safety Matching Grants and 1400 Ogden update

DPD Officers Knabe and Lieberman provided the Board with District 6 updates.

- b. Maintenance

Mr. Freund provided an update to the board..

- c. Communications & Programs

Ms. Valeri reviewed the report with the Board.

- d. Streetscape

Mr. Locantore provided an update to the Board regarding the 16th Avenue design. Director Baldyga provided an update to the Board regarding the City's outdoor patio expansion guidelines on private property to also include retail establishments in addition to restaurants.

- e. Organizational

It was noted that the Employee Handbook 2023 updates are underway.

- f. Other/Ad hoc

None.

8. OTHER

- a. March Board meeting

A quorum was confirmed for the March 14, 2023 Board meeting.

9. ADJOURN

There being no further business to come before the Board, upon a motion duly made by Director Neuhalfen, seconded by Director Bettis and, upon vote, unanimously carried, the Board adjourned the meeting at 11:51 a.m.



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Respectfully Submitted,

Jennifer Mulhalp

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Secretary of the Meeting