



**COLFAX BUSINESS IMPROVEMENT DISTRICT
AND UPPER COLFAX COMMUNITY FOUNDATION**
May 14, 2024 Regular Board Meeting Minutes

9:00 a.m.

Directors Present: Leonard Austin, Andy Baldyga, Jenny Neuhalfen, Alex Barakos & David Bentley

Director Christopher Bishop was absent and excused.

Others Present:

Anna Jones; CliftonLarsonAllen LLP (“CLA”)
Frank Locantore, Mitch Freund & Denon Moore; CBID Staff
Brad Segal & Amanda Kannard; PUMA
Elizabeth Lee, Strae Advisory Services
Zak Boyle; Block by Block
Bex Schimoler – Board Candidate (via Zoom)

1. CALL TO ORDER; DECLARATION OF QUORUM, APPROVAL OF AGENDA

Director Austin called the meeting to order at 9:04 a.m. and a quorum was confirmed.

Upon a motion duly made by Director Bentley, seconded by Director Neuhalfen and, upon vote, unanimously carried, the Board approved the agenda, as presented.

2. PUBLIC COMMENT

There were no public comments.

3. CONSENT AGENDA

The items listed below were acted on with a single motion and vote by the Board. The Board received the information on these matters prior to the meeting. It was explained any item may be removed from the consent agenda at any time to the regular agenda, if desired, by any Board member. Items on the consent agenda were then voted on by a single motion, seconded, and voted by the Board.

- a. April 9, 2024 Regular Board Meeting Minutes
- b. April 2024 Debit Card and Claims & EFT payments to CenturyLink and Xcel totaling \$86,079.30

Upon a motion duly made by Director Neuhalfen, seconded by Director Barakos and, upon a vote, unanimously carried, the Board approved the Consent Agenda items as presented.



4. FINANCIAL ITEMS

- a. March 31, 2024 Unaudited Financial Statements and Cash Position Report

Mr. Locantore reviewed with the Board. Following review, upon a motion duly made by Director Bentley, seconded by Director Baldyga and, upon vote, unanimously carried, the Board accepted the March 31, 2024 Unaudited Financial Statement and Cash Position Report, as presented.

5. ACTION ITEMS

- a. City Cast Denver Agreement

Mr. Locantore and Ms. Moore reviewed the agreement with the Board. Following discussion and review, upon a motion duly made by Director Barakos, seconded by Director Baldyga and, upon vote, unanimously carried, the Board approved the City Cast Denver Agreement, as presented.

6. STRATEGIC PLAN UPDATE & DISCUSSION (P.U.M.A.)

Mr. Segal and Ms. Kannard reviewed the strategic plan with the Board. The Board asked questions regarding how to refine, focus and implement the plan. The consultants received the feedback and will analyze and implement for the June meeting.

7. UPDATES

- a. District 10 Councilman Hinds

No update provided.

- b. Safety/DPD (Officer Knabe)

No update provided.

- c. Maintenance

Mr. Freund provided an update on this month's activities including new training for Block by Block team.

- d. Streetscape

Mr. Locantore provided updates including the BRT IGA and related steps.

- e. Organizational

Mr. Locantore provided an update to the Board from the packet enclosure.



f. Business Support

Ms. Moore reported on the following updates to the Board:

- General updates contained in the Board packet
- Utilizing Hello Lamppost for as a tool during BRT construction
- Indicated Salesforce has been fully implemented
- Bag of Colfax is being organized for the holiday season
- She provided updates on business support, openings and closures

g. Other/Ad Hoc

None.

7. OTHER

a. June 11, 2024 Board meeting.

The Board confirmed a quorum for the June 11th meeting.

8. ADJOURN

There being no further business to come before the Board, upon a motion duly made by Director Bentley, seconded by Director Baldyga and, upon vote, unanimously carried, the Board adjourned the meeting at 11:03 a.m.

Respectfully Submitted,

DocuSigned by:

Jennifer Neuhalfen

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Secretary of the Meeting

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Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	6/13/2024 7:10:32 PM
Certified Delivered	Security Checked	6/14/2024 10:52:47 AM
Signing Complete	Security Checked	6/14/2024 10:52:53 AM
Completed	Security Checked	6/14/2024 10:52:53 AM

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