

COLFAX AVE

MINUTES OF A REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE COLFAX AVENUE BUSINESS IMPROVEMENT DISTRICT (THE “DISTRICT”) HELD AUGUST 13, 2024

A regular meeting of the Board of Directors of the Colfax Ave Business Improvement District (referred to hereafter as the “Board”) was convened on Tuesday, August 13, 2024, at 9:15 a.m., at the offices of UMB Bank, 1635 E. Colfax Ave., Denver, Colorado 80218 and via Zoom. The meeting was open to the public.

ATTENDANCE

Directors in attendance were:

Leonard Austin, President
Alex Barakos, Vice President
Christopher Bishop, Treasurer
Jenny Neuhalfen, Secretary
Andy Baldyga, Director

David Bentley, Director was absent and excused.

Also, In Attendance Were:

Anna Jones; CliftonLarsonAllen LLP (“CLA”)
Frank Locantore, Denon Moore & Mitch Freund; CBID
Staff DPD District 6 Officers Knaabe & Main
Connor O’Neil and Natalie Huertas; Members of the Public

ADMINISTRATIVE MATTERS

Call to Order and Agenda:

The meeting was called to order at 9:18 a.m. by Director Austin. The Board reviewed the Agenda for the meeting. Following discussion, upon motion duly made by Director Austin, seconded by Director Baldyga and, upon vote, unanimously carried, the Board approved the Agenda, as presented.

Quorum, Posting of Meeting Notice:

The presence of a quorum was confirmed. It was further noted that notice of the time, date and location was duly posted and that no objections to the location or any requests that the meeting place be changed by taxpaying electors within the District’s boundaries have been received.

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Public Comment:

There was no public comment.

CONSENT AGENDA

Minutes of July 9, 2024 Regular Board Meeting: **July 2024 Debit Card, Claims and EFT payment to CenturyLink and Xcel totaling \$151,667.43:**

Following review, upon a motion duly made by Director Bentley, seconded by Director Neuhalfen and, upon vote, unanimously carried, the Board approved the Consent Agenda items, as presented.

FINANCIAL ITEMS:

June 30, 2024 Unaudited Financial Statements and Cash Position Report:

Director Bishop reviewed the Financial Statements and Cash Position Report with the Board. Following review, upon a motion duly made by Director Neuhalfen, seconded by Director Austin and, upon vote, unanimously carried, the Board accepted the June 30, 2024 Unaudited Financial Statement and Cash Position Report, as presented.

ACTION ITEMS

Consider BID Council Participation:

Following discussion, upon a motion duly made by Director Barakos, seconded by Director Austin and, upon vote, unanimously carried, the Board approved the BID Council Participation.

Consider RFP for 2025 Street Clean Contractor:

Mr. Freud reviewed the RFP with the Board. Following review, upon motion duly made by Director Neuhalfen, seconded by Director Bishop and, upon vote, the Board approved the RFP for 2025 Street Clean Contractor, as presented.

Consider BILL Temporary Debit Card Limit Increase:

Director Bishop reviewed the process with the Board indicating that this is a permanent increase to raise the credit limit from \$5,000 to \$8,000. Following discussion, upon a motion duly made by Director Neuhalfen, seconded by Director Barakos and, upon vote, unanimously carried, the Board approved the BILL temporary debit card limit increase from \$5,000 to \$8,000, pending approval from the credit card company.

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Discuss statutorily required documents posted on website and consider remediation services:

Ms. Jones and Ms. Moore reviewed the updated requirements to create an accessible website.

Designate Website Compliance Coordinator:

Ms. Jones and Ms. Moore reviewed with the Board and Ms. Moore was determined the Website Compliance Coordinator.

Ratify Accessibility Statement and Posting on Website:

Ms. Jones and Ms. Moore reviewed the updated Accessibility Statement with the Board. Following review, upon a motion duly made by Director Austin, seconded by Director Baldyga and, upon vote, unanimously carried, the Board ratified approval of the Accessibility Statement and posting on website, as presented.

COMMITTEE BUDGET REQUESTS

Maintenance:

Mr. Freund provided an update to the Board.

Business Support:

Ms. Moore provided an update to the Board.

Street Experience:

Mr. Locantore and Director Baldyga provided an update to the Board.

Cumulative w/Admin:

Mr. Locantore provided an update to the Board.

Other/Ad Hoc:

None.

SAFETY REPORT

DPD District 6 Officers Knaabe and colleagues discussed some of the efforts underway along the corridor.

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Envelope Sent	Hashed/Encrypted	9/15/2024 5:59:10 PM
Certified Delivered	Security Checked	9/16/2024 8:49:35 AM
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